



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

Date: 6 26 14	Interviewer: Laura Eckert	RFA #14 – 12
Person(s) Requesting Assistance: [REDACTED]		
Contact Numbers (telephone, e-mail, etc.): [REDACTED]		
Status of Person(s) Interviewed (title, position, student status, etc.): student		
Requested Assistance Pertaining To (name, position, policy, project, etc.): [REDACTED]		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student x
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff x Student x

Category: *(Please check at least one)*

- | | | | | |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| x Sex/Gender | x Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
5 27 14	[REDACTED] stopped by EOO	[REDACTED] heard report filed, wants to know if report was filed. Left contact information with Student Life this morning. [REDACTED] met with [REDACTED] last Friday, then [REDACTED] called her last night and said a staff member said EOO might get involved. [REDACTED] concerned that [REDACTED] proceeded when [REDACTED] thought [REDACTED] was waiting a few days to let [REDACTED] think about how [REDACTED] wanted to proceed.
	LE met with John Purdie, Hui Ling, [REDACTED] Mohammed	Discussed information each person knew about [REDACTED] concerns and appropriate next steps. LE to meet with [REDACTED] and then update Hui-Ling.

6/3/14	LE meeting with [REDACTED]	<p>[REDACTED] is concerned that after [REDACTED] email, [REDACTED] talked to [REDACTED] without [REDACTED] permission and concerned that [REDACTED] will be in a position of power and wants WWU to do due diligence on hire. [REDACTED] emphasized this is not about [REDACTED]. [REDACTED] will think about no contact order.</p> <p>Incidents:</p> <p>Fall nov/dec 2012, 2-3 text messages (propositioned sexually [REDACTED] said no, he asked again) when [REDACTED] was taking a quarter off and [REDACTED] was in high school [REDACTED] and [REDACTED] knew each other from choir in high school)</p> <p>March 2013, facebook post, if I ever needed help "passing" he could give [REDACTED] some tips (meaning how to look trans). [REDACTED] unfriended him on Facebook and never talked to him again. Last time had contact was March 2013.</p> <p>[REDACTED] will get back to LE if [REDACTED] wants a no contact order or to talk about EOO investigation.</p> <p>No need for M. Sledge or Univ Res to contact [REDACTED].</p>
6/5/14	LE t/c to [REDACTED]	LM, student NOT interested in hearing from other student
6/5/14	LE t/c to Hui Ling	LM
6/5/14	LE t/c from John Purdie	Hui Ling is out, can he help?
6/5/14	LE t/c to John	<p>LM, student does not want no contact order and also does not want correspondence from [REDACTED].</p> <p>[REDACTED] is concerned that [REDACTED] talked to [REDACTED] without [REDACTED] permission. John notes that when a student brings forward a concern about new hire, he needs to look into it. All happened before [REDACTED] was a student; no pattern.</p>
6/5/14	LE t/c to Michael Sledge	No no contact order, no follow up for him.
6/6/14	[REDACTED] t/c to LE	She will hold off on decision letter
6/9/14	Email from [REDACTED]	[REDACTED] does want a no contact order
6/9/14	LE call to John Purdie	LM, [REDACTED] wants no contact order
6/11/14	LE t/c to [REDACTED]	<p>Receive no contact order? No. LE will check. [REDACTED] did get records [REDACTED] wanted from John Purdie.</p> <p>[REDACTED] continues to be concerned that [REDACTED] told [REDACTED] that [REDACTED] had until Monday and then went ahead with report. LE discussed how room to improve how university members communicate due diligence and need to look into certain situations and under what timelines. LE has discussed this with John Purdie.</p>
6/11/14	Email from John Purdie	[REDACTED] sent decision letters and no contact orders earlier today.
6/17/14	LE t/c Leonard Jones	LE reviewed case with Leonard
6/25/14	LE t/c from Leonard Jones	<p>Leonard had met with [REDACTED] today. [REDACTED] under impression EOO was going to investigate. LE will contact [REDACTED] to discuss investigation options [REDACTED] was not student at time so even if all true [REDACTED] was not subject to WWU policies, have to look at impact on campus- have no contact order, university residences has reviewed, what resources would be helpful to [REDACTED] (counseling?)</p>

6/25/14	LE t/c to [REDACTED]	LM, please give me a call.
7/7/14	LE email to [REDACTED]	Please contact the office if have any remaining questions.